

WELLCOME



PRIVATE EVENTS BROCHURE 2026
CORPORATE EVENTS | PRIVATE FUNCTIONS | CELEBRATIONS

ALPINE *Attitude*
BOUTIQUE HOTEL AND CONFERENCE CENTRE

Venue Hire 2026

One simplified price for morning and evening bookings.

VENUE HIRE PRICING

15–29 guests: R4 500

30–59 guests: R5 500

60–80 guests: R6 500

81–150 guests: R15 000

(Create Conference &
Create Café)



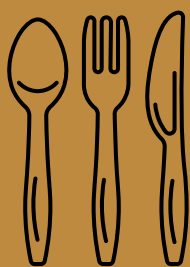
Venue Hire Includes

- 5-hour event slot
- Basic set up
- Service staff (Additional staffing charges may apply for larger groups)



Venue Hire Excludes

- Catering
- Please refer to catering packages
- Inhouse DJ
- Décor (underplates, flower, balloons, backdrop etc)



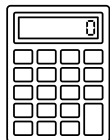
Basic Set up included

- Tables and chairs
- Tablecloths and napkins
- Cutlery, glassware & crockery
- Full guidelines appear in the Service Level Agreement

Things

TO KNOW:

EVENT PLANNING & COST STRUCTURE



- Total event cost calculation:
Venue Hire + Catering Package + Beverages
+ Optional Extras + Service Fee

BEVERAGE & ALCOHOL POLICY



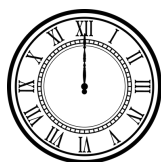
- No external alcohol is permitted.
- Corkage applies only to wine and sparkling wine/MCC (quantities limited and subject to prior approval).
- If guests behave disrespectfully toward staff or others, management may kindly request that they leave and, if necessary, bring the event to a close. Refunds will not apply

MUSIC POLICY



- Own DJs and live music welcome.
- Certain venue areas are equipped with a built-in PA system
- For venue areas without an installed sound system, our mobile speaker is available to rent

EVENT DURATION RULES



- Standard event duration is 5 hours and may be extended by 1 hour at an additional fee.
- Shorter events are charged at the same rate as the standard duration.
- No extra time will be allowed for late arrival of guests or late running of event agenda.
- Additional time will be provided for the setup and removal of décor items.

OPERATING HOURS & CUT-OFF TIMES



- The venue closes strictly at 22:00.
- No overnight or all-night events permitted.

Venue Areas

CREATE CAFÉ

Venue Inclusions

- A contemporary two-storey loft-style building with floor-to-ceiling glass windows on both sides.
- Ideal for smaller groups, intimate functions, or cocktail-style events.
- Upstairs loft area with seating for up to 30 guests.
- Downstairs patio area suitable for formal seated setups for up to 50 guests.
- Access to a shared bathroom area featuring 5 unisex cubicles.

Not Included

- This venue does not include air-conditioning.
- This venue does not include an AV system (sound, projector, or presentation equipment).



CREATE CONFERENCE

Venue Inclusions

- A spacious, open-plan venue with side doors opening onto a private patio area.
- Direct access to a large private garden, ideal for outdoor setups, canapé service, or mobile bars.
- Modern laminated wood-look flooring for a clean, contemporary aesthetic.
- Suitable for larger groups of up to 80 guests.
- A separate entrance area perfect for catering stations, photobooths, welcome desks, or registration areas.
- Equipped with air-conditioning for optimal guest comfort.
- Includes a full AV system (sound, projector, and presentation equipment).
- Access to a shared bathroom area featuring 5 unisex cubicles.



ALPINE VENUE

Venue Inclusions

- A spacious, open-plan venue with side doors opening onto a private patio area.
- Private patio provides direct access to the hotel pool and lounge area.
- Modern, laminated wood-look flooring for a contemporary feel.
- High, double-storey vaulted ceilings, adding natural light and an impressive sense of space.
- Suitable for larger groups of up to 50 guests.
- Dedicated catering area located in the main hotel lobby.
- Venue is equipped with air-conditioning.
- Venue includes a full AV system (sound, projector, and presentation equipment).
- Convenient access to guest bathrooms in the main hotel lobby.



Venue Areas

BREAKFAST ROOM

Venue Inclusions

- Bright, welcoming, and filled with natural light.
- Located just off the main hotel lobby with convenient access to the bar, patio, and pool area.
- Ideal for small, intimate gatherings of up to 25 guests.
- Guest bathrooms are easily accessible in the main hotel lobby.

Not Included

- This venue does not include air-conditioning.
- This venue does not include an AV system (sound, projector, or presentation equipment)



GARDEN SET-UP (By the Pool)

Venue Inclusions

- Serene garden setup on the grass area overlooking the pool.
- Access to the lounge and bar area.
- Setup is arranged under the trees, with umbrellas provided where needed.
- Perfect for picnic-style layouts or elegant high tea gatherings.
- Comfortable seating for up to 40 guests.
- A beautiful way to enjoy Pretoria's warm, sunny weather.



LARGE EVENTS & EXCLUSIVE USE

- Combine multiple venues or book the whole hotel.
- Total privacy and full control of your spaces.
- Coordinated flow across all areas.
- Customisable public spaces.
- Full-property buyout option with guest accommodation.
- Perfect for large events and multi-day conferences.
- Private use of pool, bar, and lobby.



Catering



HARVEST PACKAGE — R550 pp

- High-tea inspired harvest table

Includes

- Arrival sparkling wine (1 pp)
- Your choice of 8 items from the Harvest Menu
- Specialty tea and a coffee station

Terms

- Minimum 15 guests
- Groups of 15–20 guests will be hosted in the Garden or Breakfast Room

1



BUFFET PACKAGE — R660 p p

Includes

- Arrival sparkling wine OR beer OR cider (1pp)
- Arrival canapés (3 pp)
- Buffet menu (Guests dish themselves from the main buffet)
- Plated dessert (served by staff)
- 1 soft drink pp

2



PLATED PACKAGE — R720 pp

- Formal dining with individually plated meals served at the table—maximum 50 guests.
- Sit-down service from a pre-ordered set menu (à la carte ordering on the day is not available).

Includes

- Arrival sparkling wine (1pp)
- Plated starter
- Plated main
- Plated dessert
- 1 soft drink pp

3

Catering



SPIT BRAAI PACKAGE — R750 pp

Includes

- Arrival beer or cider (1pp)
- Charcuterie cup
- Whole lamb on the spit with additional meats and sides as per menu
- Plated dessert
- 2 soft drinks pp

Terms

Minimum 35 guests



COCKTAIL PACKAGE — R620 pp

Includes

- Arrival cocktail (1 pp) – pre-selected option.
- A curated selection of 8 canapés,
- Served either by waiters throughout the event OR displayed on a table for guests to help themselves




BUILD YOUR OWN PACKAGE

- A flexible option where you can select individual items from our itemised menu.

4

5

6



Closing

NOTES

Please keep the following in mind.

We cater for dietary requirements, ensuring that guests with allergies or specific preferences are looked after with thoughtful attention. Surcharges may apply.

No self-catering is allowed, as all meals and refreshments are professionally prepared and managed by our in-house team.

No outside alcohol may be brought in or consumed in our parking area, allowing us to maintain quality control and ensure compliance with our licensing requirements.

All food must be selected from our packages or Build Your Own menu, giving you a wide variety of curated options while keeping everything consistent and seamlessly managed

We are a cashless environment.

Venue areas cannot be held on verbal confirmation and are assigned strictly on a first-pay basis

Thank You

Contact us to book your event:

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